

My Dear Principal

Instructions: This is a letter to your principal. You have just had your student evaluations and now you are evaluating the teacher. Using Claris Works, copy the letter as seen and fill in the blanks. Start by checking font, make it Arial and size 13. Save the file on your personal setting.

Date

My Dear Principal,

As you know it's progress report time. I thought you would like to know how my teacher is doing. _____ is the _____ teacher in the entire school. Why just last week, I turned in a paper one day late and _____ said, "_____, how _____!", as the paper _____ the desk.

And the way _____ treats the rest of the class. I will never forget when (teacher) _____ all of us in the closet. I'm still _____ about it.

(Teacher) is so _____. Every time I ask a question, I get the same response, "That is a really _____ question."

I have to tell you about the _____, too. It was _____ and it sang _____. It was probably the _____ time I've had all year.

All in all, I would say (teacher) progress is _____.

Your Friend,
(Name)

P.S. (Now that you have had some fun at the expense of the teacher, tell them how much you really like the class.)