

## Survival Kit

<b>Focus</b>	Introduction	Activity - 1	Activity - 2	Activity - 3	Activity - 4	Activity - 5
<b>Employment Stable</b> <i>Plan</i>		Become active in professional associations	Keep a contacts.list, make a contact annually	Resume up to date – add new positions & accomplishments	Establish ldsjobs.org account & profile	Establish Networking contacts
<b>Employment Tenuous</b> <i>Prepare</i>		Complete all actions in <b>Stable</b> above, Begin networking	Keep copies of evaluations	Be proactive, give extra effort, become visible	Write summaries of projects and accomplishments	Develop a 30 second summary, put on ldsjobs.org
<b>Employment Terminated</b> <i>Cope</i>		Manage unemployment emotions	Arrange for documented recommendations	Confirm associates titles, phone & e-mail connections	Power statements added to ldsjobs.org and make visible	Immediately notify quorum leadership
<b>Welcome ward Support</b> <i>Awareness</i>		Quorum leader Public, ldsjobs.org account	Aware of emotions	Welfare committee brainstorming	Personal action plan	
<b>The key to Networking</b> <i>Job leads</i>		Start expanding the contact list	Phone contacts with prepared script	Get Resume feedback	Make contacts in person when possible	Utilize regional member database
<b>Develop Job Search</b> <i>Strategies</i>						
<b>Qualifications Resume</b> <i>Documentation</i>		Job history inventory and application data	Utilize the dynamic resume emplate	Job descriptions action words	Dynamic resume tailored to specific job description	Second opinion resume reviews
<b>Age / Background Problems</b> <i>Resolution</i>						
<b>Final presentation Interviewing</b> <i>Interact</i>		Typical questions and responses	Questions possibly asked	Behavioral based questions	Your questions	Your immediate follow up actions
<b>Negotiations / Acceptance</b> <i>Success!</i>		Receive a verbal or witten offer	Research the industry and position pay range	Review salary and benefits; evaluate as a package	Negotiate a post hire review schedule	Acceptance or Rejection letter